



INVOICE # \_\_\_\_\_

(Office Use Only)

# LOCAL UNION SUPPLIES REQUISITION

PLEASE PRINT CLEARLY

<b>United Steelworkers • Pittsburgh Office</b> <b>Attention: Local Union Supplies</b> <b>60 Boulevard of the Allies Pittsburgh, PA 15222</b> <b>412-562-1672 (FAX) <a href="mailto:lusupplies@usw.org">lusupplies@usw.org</a></b>	<b>REQUESTED BY _____ DATE _____</b> <b>PHONE NUMBER _____</b>					
COMPLETED ORDER FORM CAN BE MAILED, FAXED, OR E-MAILED TO THE LOCATION ABOVE. CHECKS ARE TO BE MADE PAYABLE TO <b>USW SECRETARY-TREASURER</b> OR CAN BE WITHHELD FROM YOUR LOCAL UNION DUES REFUND. <b>PLEASE NOTE: THERE WILL BE A \$3.00 SHIPPING FEE ON ALL ORDERS.</b>  DEDUCT from dues refund \$ _____  <b>CHK#            \$                                    Check Date _____</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="4" style="text-align: center; vertical-align: middle;"><b>S H I P P I N G</b></td> <td>LOCAL UNION # _____ DISTRICT # _____</td> </tr> <tr> <td>NAME/TITLE _____</td> </tr> <tr> <td>ADDRESS _____</td> </tr> <tr> <td>PHONE NUMBER _____</td> </tr> </table>	<b>S H I P P I N G</b>	LOCAL UNION # _____ DISTRICT # _____	NAME/TITLE _____	ADDRESS _____	PHONE NUMBER _____
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	NAME/TITLE _____					
	ADDRESS _____					
	PHONE NUMBER _____					

ITEM #	QTY. ORDERED	QTY. SHIPPED	DESCRIPTION	COST	ITEM #	QTY. ORDERED	QTY. SHIPPED	DESCRIPTION	COST
530			Membership Application & Check-off Authorization Card (50/pack)		341			Weingarten Rights Card (Wallet size - 100 cards per pack)	0.50
102			Exoneration Request (50/pad)		533			Local Union Financial Officer's Manual	12.50
103			Members Tr./Withdrawal Card (3-part carbonless-25/pad)	4.25	130			USW Constitution (Pocket size book)	0.55
105FS			Financial Secretary's Receipt Book (2-part carbonless - 50/pad)	3.85	140			Local Union Elections Manual (Pocket size book)	0.55
105T			Treasurer's Receipt Book (2-part carbonless - 50/pad)	3.85	145			International Elections Manual (Pocket size book)	0.55
111			Treasurer's Cash Book	6.75	150			By-laws for Local Unions (Pocket size book)	0.55
112			Financial Secretary's Cash Book (Ledger size inc. Annual Report)	20.00	155			By-laws for Amalgamated Local Unions (Pocket size book)	0.55
R115			Summary of Union Dues (Single sheet form)		142			Local Union Supplies Requisition (Single sheet form)	
116			Recording Secretary's Minute Book (Hard Cover)	44.00	SD-112			Strike & Defence Fund Ledger Sheet (Single sheet form)	
121			Union Fact Sheet (long form) (Grievance Investigation checklist)		534			Safety & Helath Complaint Booklet	1.50
122			Grievance Repot Forms (50/pad) - (Single sheet form)	4.50	535			USW Paper Coffee Cups (1,000 cups per case)	90.00
122P			Grievance Procedure Forms (25/pad) - (3-part carbon)	5.00					
123			Grievance Investigation Form (50/pad) - (2-sided sheet form)	5.00					
134			Steward Handbook (Pocket Size)	0.55	<b>ITEMS AVAILABLE IN SPANISH</b>				
ISF126			Local Union Meeting Attendance Book	3.75	149S			By-laws for Local Unions (Pocket size book)	0.55
265			Audit Committee Quarterly Report		157S			By-laws for Amalgamated Local Unions (Pocket size book)	0.55
274			Local Union Month Financial Statement (Single sheet form)		530S			Membership Application & Check-off Authorization Card (Buff card)	
431			Individual Earnings Record (Single sheet form)						
7894			Salary, Lost Time Expense Voucher (50/pad)	4.50					

Refer to <https://www.steelweb.org> for free downloads of programs and forms