

SALARY, LOST TIME AND EXPENSE VOUCHER
UNITED STEELWORKERS AFL-CIO-CLC

CHEQUE # _____
CHEQUE DATE _____

LOCAL UNION NO. _____ DATE _____
 NAME (print) _____ SOC. INS. NO. _____
 ADDRESS _____
 DEPT. _____ CLOCK NO.: _____

Date	Hours Lost	Rate Per Hr.	Reason for Lost Time	Gross Wages	Taxable Expenses	Cash Book Column
TOTAL HOURS				TOTAL GROSS		

Taxable Expense (Do not withhold dues from this figure.)	_____
Total Taxable Earnings (Withhold all Taxes from this total.)	_____
Financial	
Cash Book LESS:	
11 Employment Insurance	_____
12 Canada/Quebec Pension Plan	_____
13 Federal & Provincial Income Tax	_____
14 Other Deduction	_____
15 Other Deduction - \$.02 (or \$.05) x Total Hours	_____
15A 1.45% (or 1.3% or Other Rate) x Gross = Dues Withheld	_____
Net Wages (After Taxes and Dues Withheld)	_____
Expenses (Non Taxable) Plus	_____
Total Amount Paid - (Amount of CHQ. Col. 10)	_____

(Non-Taxable) EXPENSE VOUCHER (MUST BE ITEMIZED)						
Date	From	To	Travel	Meals	Hotel	Misc. Expenses
TOTALS:						

MEETING DATE APPROVED: _____ TOTAL EXPENSES \$ _____
 SIGNATURE _____
 PERIOD COVERED FROM: _____ TO _____